

ARTICLE 26
WAGES

26.1 Pay Rate

The pay rate for each classified position shall be shown on the classified salary schedule which shall become a part of this agreement (attached). The pay rate shall include any longevity and professional growth increments to which a unit member is entitled.

26.2 Pay Checks

All regular paychecks of unit members in the bargaining unit shall be itemized to include all deductions authorized by the unit member. Unit members will be paid once per month payable on or before the last working day of the month. If the normal pay date falls on a holiday, the paycheck shall be issued on the preceding workday. Unit members may have their payroll warrants directly deposited to a financial institution of their choice pursuant to the regulations established by the Sonoma County Office of Education.

26.3 Payroll Errors

Errors in the calculation, reporting, or payment of a classified employee's salary must be corrected and a supplemental payment shall be made from any available funds, within five (5) working days following the determination of the error.

26.4 Lost Checks

Any paycheck for a unit member in the bargaining unit which is lost or stolen shall be replaced promptly upon notification to the Business Office.

26.5 Promotion

A unit member in the bargaining unit receiving a promotion shall be placed at a position on the new salary range which will result in at least a five percent (5%) adjustment in salary.

26.6 Advancement

Advancement in step and longevity, if applicable, are made effective on the first day of the month on each subsequent year the unit member works.