

PINER-OLIVET UNION SCHOOL DISTRICT

Interdistrict Attendance Transfer Process

Current School Year

All transfers requests received for a current school year will be processed within 30 days of receipt.

- Approval based on space availability
- Denial based on grade level and/or specialized program are at capacity
- Revoked or Rescinded based on violation of Behavior and/or Attendance Agreement

Timeline for 2020-2021 School Year

January 24, 2020

Accept Interdistrict Transfer Request (Parent will receive confirmation as soon as possible, but no later than 14 days after commencement of instruction begins for 2020-2021 school year).

No later than February 17, 2020

D.O. begins approving transfers for students outside the school boundaries.

March 2020- August – August 3, 2020

Transfer request will be accepted on a first come, first serve basis and will be placed as space is available.

August 5, 2020

D.O. approves transfers as space is available according to the Student Capacity Resolution for 2020-2021 school year.

- NOTE: The **Transfer Wait List** does *not* take priority over students living in the school boundaries. Resident students of a school will be enrolled on a first come, first serve basis.

Interdistrict transfer process continued:

Reasons to consider approval for Interdistrict Attendance transfers into a district:

- Child care (name, address, and phone of provider)
- Valid interest in a particular educational program not offered in the district of residence (describe)
- To provide a change in school environment for reasons of personal and social adjustment. (describe)
- Mental or physical health and/or safety needs (attach statement from physician, psychologist, juvenile authority, or appropriate school staff)
- Recommended by SARB and/or county agency for home or community problems (provide written documentation)
- Complete current school year or remain with graduating class
- When the parent provides written evidence that he family will be moving into the district in the immediate future and would like the student to start the year in the district.
- Sibling attending (name, grade, and school)

Reasons to deny incoming transfers:

- Grade level is at capacity
- Specialized program is at capacity
- Student's misbehavior while attending school of residence

Reasons to Revoke or Rescind an approved transfer:

- Students violates Behavior Agreement
- Student violates Attendance Agreement
- Student becomes eligible for a program that is at capacity or potentially impacted

Reasons to cancel an approved transfer:

- Parents neglects to respond to approved transfers within two weeks or approval
- Parent neglects to submit a written explanation or document where requested

Interdistrict Transfer Out of the District is outlined in Piner-Olivet Union School District's Administrative Regulation 5117.

Appeal Process

- Submit Interdistrict Attendance Appeal and Request for Hearing within 30 calendar days of denial to the Superintendent.

Board Policy

Interdistrict Attendance

BP 5117

Students

The Governing Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons.

(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 5111.12 - Residency Based on Parent/Guardian Employment)
(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5118 - Open Enrollment Act Transfers)

Interdistrict Attendance Permits

Upon request by students' parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs.

The Superintendent or designee shall ensure that interdistrict permits specify the terms and conditions agreed to by both districts for the granting, denial, or revocation of the permit as well as the standards for reapplication.

The Superintendent or designee may deny the granting of an interdistrict attendance permit because of overcrowding within district schools or limited district resources.

Transportation

The district shall not provide transportation outside any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops within the attendance area if space is available. Priority for such transportation shall be based on demonstrated financial need.

Limits on Student Transfers out of the District to a School District of Choice

The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.

In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code 48307)

(cf. 3100 - Budget)
(cf. 3460 - Financial Reports and Accountability)

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy PINER-OLIVET UNION SCHOOL DISTRICT

adopted: February 10, 2011 Santa Rosa, California

Administrative Regulation

Interdistrict Attendance

AR 5117

Students

Interdistrict Attendance Permits

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons:

1. To meet the child care needs of the student

Such students may be allowed to continue to attend district schools only as long as they continue to use a child care provider within district boundaries.

2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel

(cf. 6159 - Individualized Education Program)

3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance

4. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year

5. To allow the student to remain with a class graduating that year from an elementary school.

6. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district.

7. When the student will be living out of the district for one year or less

8. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence

(cf. 5113.1 - Chronic Absence and Truancy)

9. When there is valid interest in a particular educational program not offered in the district of residence

10. To provide a change in school environment for reasons of personal and social adjustment

An interdistrict attendance permit shall not exceed a term of five years. Each permit shall stipulate the terms and conditions established by both districts under which interdistrict

attendance shall be permitted, denied, or revoked, and any standards for reapplication (Education Code 46600).

Once a student is enrolled in a school, he/she shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school in which he/she is enrolled, unless reapplication standards are otherwise specified in the permit. (Education Code 46600). Examples of conditions that may result in revocation include falsification of information stated on the permit application, unsatisfactory attendance, continual disruption, or poor academic achievement.

The Superintendent or designee may deny initial requests for interdistrict attendance permits if school facilities are overcrowded at the relevant grade level or based on other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.

Within 30 days of a request for an interdistrict permit, the Superintendent or designee shall notify the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. (Education Code 46601)

(cf. 5145.6 - Parental Notifications)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Regulation approved: PINER-OLIVET UNION SCHOOL DISTRICT
February 10, 2011 Santa, Rosa, Californ

Exhibit

Interdistrict Attendance

E 5117

Students

BEHAVIORAL CONTRACT K-6

DISTRICT OFFICE

3450 Coffey Lane, Santa Rosa, CA, 95403

Phone: (707) 522-3000 and Fax #: (707) 522-3007

Behavioral Contract for:

I understand that:

1. I must arrive at school on time.
2. I must come to school prepared with materials and my homework.
3. I will show respect for myself, my classmates, my teachers, and all other members of the school community.
4. I will ask the teacher if I need to leave the classroom for any reason.
5. I will not fight at school. I will use words and not my hands when I want to disagree with someone.
6. I will not use bad language.
7. I will not bring toys to school.
8. I will settle conflicts peacefully and ask for assistance from school staff if necessary.
9. I will do what my teacher, the principal or any staff member tells me that I need to do.
10. I will listen and pay attention in class.
11. If I am having a problem, I will tell my teacher and ask for help.

Date _____

Student Signature _____

Parent Signature _____

District Office Administrator's Signature _____

Exhibit PINER-OLIVET UNION SCHOOL DISTRICT

version: February 10, 2011 Santa, Rosa, California